

AGENDA

SCRUTINY COMMITTEE MEETING

Date: Thursday, 27 November 2014

Time: 7.00 pm

Venue: Council Chamber - Swale House

Membership:

Councillors Sylvia Bennett, Andy Booth (Chairman), Lloyd Bowen (Vice-Chairman), Jackie Constable, John Coulter, Mark Ellen, June Garrad, Mike Haywood, Mike Henderson, Peter Marchington, Prescott, Ben Stokes and Ghlin Whelan.

Quorum = 4

Pages

1. Apologies for Absence and Confirmation of Substitutes

2. Minutes

To approve the Minutes of the Meeting held on 29 October 2014 (Minute Nos. 309 - 317) as a correct record.

3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.

The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

Advice to Members: If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of

Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

Part One - Substantive Items

4. Financial Management Report - Second Quarter 1 - 18

The Committee is asked to consider the Financial Management Report - Second Quarter (attached).
5. Discretionary Housing Payment Policy 19 - 30

The Committee is asked to review the Discretionary Housing Payment Policy (report attached). The Revenues and Benefits Assistant Manager and Cabinet Member for Finance have been invited to assist with the review.
6. Welfare Reform and Universal Credit Update

The Revenues and Benefits Assistant Manager and Cabinet Member for Finance have been invited to provide an update on Welfare Reform and Universal Credit.

Part Two - Business Items

7. Reviews at Follow-up Stage and Log of Recommendations 31 - 32

The Committee is asked to review the updated log of recommendations (attached).
8. Other Review Progress Reports

The Committee is asked to consider updates on other reviews.
9. Cabinet Forward Plan 33 - 40

The Committee is asked to consider the Forward Plan with a view to identifying possible items for pre-decision scrutiny.
10. Urgent Business Requests

The Committee is asked to consider any requests from Committee Members to commence a review.
11. Committee Work Programme 41 - 42

The Committee is asked to review and discuss the Committee's Work Programme (attached) for the remainder of the year.

Issued on Monday, 17 November 2014

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Scrutiny Committee, please visit www.swale.gov.uk

**Director of Corporate Services, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**